

## **JEROME COUNTY COMMISSIONERS**

Monday, January 27, 2020

PRESENT: Charles Howell, Chairman  
Ben Crouch, Vice Chairman  
John Crozier, Commissioner  
Jane White, Deputy Clerk

Meeting convened at 9:07 A.M.

### **COMMISSIONER REPORTS**

Commissioner Crozier, as well as Commissioners Crouch and Howell, had attended a meeting with Bureau of Land Management (BLM) representatives and persons holding grazing leases in areas the Commissioners are requesting the BLM to convey to the County.

Attending the meeting were John Cauhorn, Gerald Marten, Jesse Human, Linda Culver, Mark Brunelle, Brent Reinke, Rick Novacek, Mike Courtney, Codie Martin, Ken Crane, and Heather Tiel-Nelson.

Commissioner Howell stated that the Commissioners had assured the grazers that the County's intention was to continue grazing leases if the BLM conveys the land to the County. He said none of the permittees had objections to the conveyance process going forward, depending on the formal written agreement. He added they had expressed approval of a conveyance because it would provide them more flexibility.

Commissioner Howell said the grazers had directed questions and concerns to the Commissioners about how the County would manage the grazing allotments.

Commissioner Howell had also attended a SIRCOMM (emergency communications) meeting and announced that Kristy Churchman had been hired as the agency's deputy director.

Commissioner Crouch reported from a Jerome Cemetery Maintenance District meeting. He said the Board of Directors had reviewed the District's financial situation and its planned purchases. He stated the Board had records of burials and cremations since the establishment of the cemetery.

### **DISCUSS FEBRUARY 3 AGENDA**

The Commissioners determined to have a light agenda on February 3 because they intended to leave at 11 A.M. to attend an Idaho Association of Counties conference in Boise.

### **SIGN CLAIMS**

Commissioner Howell signed claims for the January 15, 2020, to January 28, 2020, claim cycle as follows.

Monday, January 27, 2020

Page 1 of 16

**BUDGET TOTALS**

01/15/2020 to 01/28/2020

#	DEPARTMENT	PAYROLL	ACCT PAY	GRAND TOTAL
1	CLERK	\$ 24,987.41	\$ 14.99	\$ 25,002.40
2	ASSESSOR	\$ 6,435.48	\$ 41.89	\$ 6,477.37
3	TREASURER	\$ 5,205.35	\$ 750.50	\$ 5,955.85
5	COMMISSIONERS	\$ 4,327.14	\$ 12.00	\$ 4,339.14
6	CORONER	\$ 407.10	\$ 919.00	\$ 1,326.10
10	BUILDING & GROUNDS MAINTENANCE	\$ 4,735.46	\$ 706.79	\$ 5,442.25
11	EMERGENCY MANAGEMENT	\$ 2,951.20	\$ 647.03	\$ 3,598.23
13	EXTENSION AGENT	\$ 2,941.60	\$ 202.27	\$ 3,143.87
14	DATA PROCESSING	\$ 1,264.50	\$ 609.92	\$ 1,874.42
15	ELECTIONS			\$ -
18	GENERAL	\$ 12,328.53	\$ 92,255.26	\$ 104,583.79
21	PLANNING & ZONING	\$ 9,053.35	\$ 1,857.63	\$ 10,910.98
22	GIS	\$ 1,444.50	\$ 681.64	\$ 2,126.14
29	GENERAL FUND RESERVE			\$ -
30	VETERANS	\$ 711.21	\$ 449.00	\$ 1,160.21
	<b>Sub Total (General Fund)</b>	<b>\$ 76,792.83</b>	<b>\$ 99,147.92</b>	<b>\$ 175,940.75</b>
4	SHERIFF	\$ 54,207.37	\$ 13,819.32	\$ 68,026.69
5	SHERIFF-DETENTION	\$ 48,129.03	\$ 1,374.23	\$ 49,503.26
6	ADULT PROBATION	\$ 6,954.15	\$ 53.01	\$ 7,007.16
7	PROSECUTOR	\$ 18,505.85	\$ 160.50	\$ 18,666.35
8	PUBLIC DEFENDERS		\$ 767.75	\$ 767.75
9	JUVENILE PROBATION	\$ 8,032.91	\$ 2,059.23	\$ 10,092.14
18	GENERAL JUSTICE	\$ 26,490.25		\$ 26,490.25
	<b>Sub Total (Justice Fund)</b>	<b>\$ 162,319.56</b>	<b>\$ 18,234.04</b>	<b>\$ 180,553.60</b>
3	AIRPORT	\$ 3,207.38	\$ 2,500.00	\$ 5,707.38
6	DISTRICT COURT	\$ 5,110.33	2024	\$ 7,134.33
7	FAIR	\$ 3,510.56	1334	\$ 4,844.56
9	CAPITAL FAIR			\$ -
11	HEALTH DISTRICT			\$ -
15	ELECTION CONSOLIDATION	\$ 1,734.65		\$ 1,734.65
16	INDIGENT	\$ 3,233.26	\$ 1,063.00	\$ 4,296.26
20	REVALUATION	\$ 12,849.01	\$ 1,178.55	\$ 14,027.56
23	SOLID WASTE			\$ -
24	TORT		\$ 106,786.00	\$ 106,786.00
27	WEED			\$ -
29	AMBULANCE		\$ 20,000.00	\$ 20,000.00
38	WATERWAYS BOARD			
38	WATERWAYS SHERIFF			
41	BOND REDEMPTION			
	<b>GRAND TOTAL</b>	<b>\$ 268,757.58</b>	<b>\$ 252,267.51</b>	<b>\$ 521,025.09</b>

### **DISCUSS DATE FOR REZONE DECISION**

Planning and Zoning Administrator Nancy Marshall and Zoning Clerk Kacie Buhler were present.

The Commissioners discussed when to schedule a discussion and decision following a rezone hearing on January 21. They determined to consult their legal counsel before making a decision, which would probably be in late February or March.

### **SIGN CENSUS BUREAU FORM**

Commissioner Howell signed a form for the U. S. Census Bureau to validate the legal boundary of Jerome County.

### **BUSINESS AND/OR ADMINISTRATIVE MATTERS**

The Board signed a Payroll Claims Approval by Fund with a grand total of \$141,296.57 and a Direct Deposit Detail dated January 22, 2020, with a grand total of \$125,308.87, both dated January 22, 2020, for the January 5, 2020, through January 18, 2020, payroll period.

The Board signed a leave request for Deserae Jones.

### **CODY CANTRELL—VETERANS REPORT**

Veterans Service Officer Cody Cantrell was present.

**Report:** Cody Cantrell reported a busy month in the veterans service office from December 30, 2019, to January 27, 2020. He said with 39 office visits, he had not done any community outreaches. He read from his written report and said he had saved one veteran \$750 by filling out paperwork for him. He had also consulted once with the State veterans service officer.

**Board of Community Guardians:** The Commissioners questioned whether Cantrell had received any more volunteers to fill the new tri-county Board of Community Guardians. He said he had not, and Commissioner Howell expressed that he would seek volunteers when he gave a radio interview that week.

10 A.M. - Commissioner Howell was excused to attend a SIED (Southern Idaho Economic Development) meeting in Burley.

### **DESERAE JONES—MISDEMEANOR PROBATION REPORT**

Misdemeanor Probation Administrator Deserae Jones was present.

Deserae Jones presented her monthly written report showing December 2019 statistics from the misdemeanor probation office. It included 457 persons on probation and a total of \$5,193.50 in fees collected.

Jones reported the brakes did not function on one of her office's vehicles when a probation officer attempted to drive it. The repair shop had informed her that the brake line had been removed. Jones said she had filed a police report and a claim to the County's insurance company.

### **MARIO UMANA—JUVENILE PROBATION REPORT**

Juvenile Probation Officer Mario Umana was present.

Mario Umana gave the Board written juvenile probation statistics from December 22, 2019, through January 25, 2020. He reported 58 juveniles on probation, with fees collected totaling \$693.

Umana informed the Commissioners his office would be participating in a new pilot program for families with juveniles on probation. He said the parents and children would meet together for a meal with facilitators and then separate for separate meetings.

Umana said he was doing the preliminary work to send his most recent probation officer to POST training in April.

### **LARRY HALL—SIGN GRANT MATCH LETTERS AND DOCUMENTATION**

Clerk/Auditor/Recorder Michelle Emerson was present. Also present was Jerome 20/20 Executive Director Larry Hall.

**Grant Match Letters:** The Board signed two letters of support to the Idaho Department of Parks & Recreation for grant applications for the Snake River Canyons Park. The first was one was for a 75x200-foot parking lot with a \$15,000 County match, and the second one was for the Auger Falls (Broken) Bridge Project with a \$10,000 match.

**Wilson Lake Bathrooms County Match, Continued from January 21:** Larry Hall reported that the Idaho Department of Parks & Recreation had recommended it was best to finish the new bathrooms at Wilson Lake and have a final inspection before signing the Request for Reimbursement/Close-out Report.

### **TERRY RUBY—NOXIOUS WEEDS REPORT**

Tri-county Noxious Weed Superintendent Terry Ruby and Clerk/Auditor/Recorder Michelle Emerson were present.

Terry Ruby reported he would meet that week with the Idaho State Department of Agriculture (ISDA) regarding its cost share grant for the Tri-county Noxious Weed District. He was concerned about ISDA's proposal to change its policy for helping landowners with herbicide costs. He added that the ISDA documents' inspection of the Weed District was satisfactory with one minor change.

Ruby stated the Union Pacific Railroad had paid the District for weed spraying along its rights-of-way and that he expected smoother cooperation from the Railroad in the current year.

### **DEPARTMENT HEADS QUARTERLY MEETING**

Commissioner Howell was present.

Department heads present were: Sheriff **George Oppedyk**; Chief Deputy Sheriff **Gary Taylor**; Emergency Management Director **Tanya Stitt**; Planning and Zoning Administrator **Nancy**

Monday, January 27, 2020

Page 4 of 16

**Marshall**; Misdemeanor Probation Administrator **Deserae Jones**; Juvenile Probation Administrator **Mario Umana**; Extension Educator **Steve Hines**; Clerk/Auditor/Recorder **Michelle Emerson**; Prosecutor **Mike Seib**; Tri-county Weed Superintendent **Terry Ruby**; Airports Manager **Tim Larson**; Coroner **Gerald Brant**; Maintenance Supervisor **Brent Culbertson**, Fair Manager **Jamie Rupert**; and Assessor **Rick Haberman**.

Commissioner Crouch invited the department heads to share with the group.

**Michelle Emerson** warned about County spending until the State Legislature determines if counties will be affected by its mandate to expand Medicare coverage. She said there is the possibility of freezing county budgets, which would mean that the County, as well as its taxing districts, could not raise their budgets. She added forgone amounts are also in jeopardy.

**Commissioner Crozier** thanked those present for their personal and professional kindnesses to him as a new Commissioner.

**Jamie Rupert** announced an Appreciation Dinner open to the public celebrating the County Fair's 100<sup>th</sup> anniversary. She said it would be held Friday, February 21, with a social hour at 6:00 and dinner at 7:00 for \$15 a plate.

**Mario Umana** thanked Brent Culbertson for his efforts and expertise as the County maintenance supervisor.

**Gary Taylor** stated the sheriff's office would appreciate a lighted sign.

**Rick Haberman** added that the sign would need to indicate the ability to purchase driver's licenses because many residents inquire at the Courthouse.

**Commissioner Crouch** distributed eight skills and traits that help provide excellent customer service, saying that they could help with hiring and with training current employees. He shared them with those present, giving actual examples from his employment experiences. The skills are summarized as follows.

(1) **Enthusiasm**. It is infectious. (2) **Communication skills**. Verbal and writing skills are crucial, with better employees having better writing skills. (3) **Customer Empathy**. Empathy is the ability to put oneself in another person's shoes; compassion is the wish for everyone to do well—without being affected by his misery. (4) **Patience**. Patience is practiced by not becoming annoyed or anxious with fellow employees or with customers. (5) **Stress Management**. Stress only has negative effects for those who perceive it negatively rather than as something to help get the job done. (6) **Flexibility**. Training to be flexible is possible. (7) **Charisma**. Charismatic people are attractive; charisma is developed by presence, power, and warmth. (8) **Company Knowledge**. Deep company knowledge will raise service quality by providing better and faster answers.

A drawing enabled six employees to engage in a fun activity, resulting in small prizes and one gift certificate. Those not participating continued to interact with one another.

Monday, January 27, 2020

Page 5 of 16

### **TIM LARSON—AIRPORTS REPORT**

Airports Manager Tim Larson was present.

**Report:** Tim Larson said repairs were complete on the snowplow blade for the dump truck and that it now was at the Jerome Airport. He told the Board only three hangar leases were outstanding. He reported he was working on eliminating the pile of concrete at the Airport but that it was difficult with the ground frozen.

**Fuel Island Cover:** Larson told the Board he was awaiting quotes from all over the nation to cover the fuel island at the Jerome Airport.

**Generator:** Larson said the airports consultant would address the Board about the use of the generator at the Jerome Airport.

**Drag Races:** Larson had no news about allowing drag races on the Jerome Airport runway but said he would try to schedule receiving information that week.

### **RICK HABERMAN—CASUALTY LOSS**

Assessor Rick Haberman was present.

Rick Haberman presented for signature an Application for Casualty/Loss Exemption. He explained that a manufactured home had been deemed a total loss after a fire in April of 2019 and that its remains had been demolished.

Haberman said his office would value only the land for 2020.

❖ A Motion was made by Commissioner Crozier to grant the application for Casualty/Loss Exemption, prorated as recommended by staff, for Benjamin J. McCool. It was seconded and carried with unanimous ayes.

### **MIKE TYLKA—SNAKE RIVER CANYONS PARK UPDATE**

Present were Snake River Canyons Park Board President Mike Tylka, Board Members Don Zuck and Greg Moore, and Secretary/Treasurer Kellee Traugher.

Mike Tylka reported from a Park Managing Board meeting. He said directors had supported climbing locations shown to them by the Southern Idaho Climbing Association, and he showed them to the Commissioners on a little map.

Tylka said directors had replaced a Park sign with bullet holes in it and that they would dig two holes necessary to erect an arbor in the Park in March when the ground was not as wet.

Tylka said Lisa Paulos wished to resign from the Park Managing Board and act as an advisor because she could not attend meetings regularly. He stated the Board recommended appointing Bill Bridges from an advisory position to fulfill Paulos's term.

❖ A Motion was made by Commissioner Howell to accept Lisa Paulos’s resignation and to appoint Bill Bridges to fulfill her term. It was seconded and carried with unanimous ayes.

Tylka questioned the status of a Memorandum of Understanding (MOU) between the Idaho Department of Fish & Game and Jerome County. Commissioner Howell said the Board would discuss the MOU with its legal counsel that afternoon.

**TRACEE McKIM—AUDITOR MATTERS**

Chief Deputy Clerk Tracee McKim and Clerk/Auditor/Recorder Michelle Emerson were present.

**New Phones:** Tracee McKim updated the Commissioners from January 21 on a special offer from DataTel for 112 new phones. She said the special was to buy three and receive a fourth one free.

❖ A Motion was made by Commissioner Crozier to buy new phones for the Courthouse and the Annex from DataTel for \$28,302 to take advantage the 10 percent price reductions, the reduced cost of labor, and the reduced amount of labor hours. It was seconded and carried with unanimous ayes.

❖ A Motion was made by Commissioner Howell to authorize Tracee McKim to sign the quote from DataTel. It was seconded and carried with unanimous ayes.

**Budget Resolutions:** McKim explained 11 resolutions balancing the FY 2019-20 budget.

❖ A Motion was made by Commissioner Crouch to approve Resolutions 2020-4 through 2020-14 based on staff recommendation. It was seconded and carried with unanimous ayes.

**RESOLUTION NO. 2020-4  
FY 2019-2020  
INSERT CONTRACTED SECURITY WAGE REIMBURSEMENT  
JUSTICE FUND**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a Sheriff Budget within the established Justice Fund; and,

WHEREAS, Jerome County has received reimbursement funds in the amount of \$2,460.00 (AC#2020-505 (\$720.00) and AC#2020-635 (\$1,740.00) from Walmart for Contracted Security for Thanksgiving and Christmas; and,

WHEREAS, the reimbursement funds of \$2,460.00 should be inserted into the Sheriff Budget within the Justice Fund in Line Item(s) 08-04-406-04 entitled “Wages-Contracted Security” to reimburse actual expenditures; and,

WHEREAS, tax revenue will not be affected if the reimbursement funds are inserted into the FY 2019-2020 Sheriff Budget within the Justice Fund; and,

THEREFORE, BE IT RESOLVED that the reimbursement funds be inserted into the Sheriff Budget within the Justice Fund as follows:

**Insert \$2,460.00 into the Sheriff Budget within the Justice Fund in Line Item 08-04-406-04 entitled “Wages-Contracted Security” for FY 2019-2020.**

DATED This 27th day of January, 2020

ATTEST:

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ Michelle Emerson  
Michelle Emerson, Clerk

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

( S E A L )

/s/ John Crozier  
JOHN CROZIER, Commissioner

**RESOLUTION NO. 2020- 5  
FY 2019-2020  
INSERT REIMBURSEMENT FUNDS – SHERIFF FAIRGROUND SECURITY  
JUSTICE FUND**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a Sheriff Budget within the established Justice Fund; and,

WHEREAS, the Jerome County Commissioners have established a Justice General Budget within the established Justice Fund; and,

WHEREAS, Jerome County has received funds from the Jerome County Fairgrounds to reimburse Fairground Security Costs; and,

WHEREAS, the reimbursement funds of \$6,048.00 (AC#2020-252 - \$3,402.00/ AC#2020-392 - \$1,638.00/ AC #2020-557 - \$1,008.00) should be inserted into the Sheriff and Justice General Budgets within the established Justice Fund in Line Item(s) 08-04-406-03 entitled “Wages–Fairground Security”; 08-18-410-00 entitled “Retirement”; 08-18-411-00 entitled “Social Security” for FY 2019-2020; and,

WHEREAS, tax revenue will not be affected if the reimbursement funds are inserted into the FY 2019-2020 Sheriff and Justice General Budgets within the established Justice Fund; and,

THEREFORE, BE IT RESOLVED that the reimbursement funds be inserted into the Sheriff and Justice General Budgets within the established Justice Fund as follows:

**Insert \$5,082.14 into the Sheriff Budget within the established Justice Fund in Line Item 08-04-406-03 entitled “Wages–Fairgrounds Security” for FY 2019-2020.**

**Insert \$580.23 into the Justice General Budget within the established Justice Fund in Line Item 08-18-410-00 entitled “Retirement” for FY 2019-2020.**

**Insert \$385.63 into the Justice General Budget within the established Justice Fund in Line Item 08-18-411-00 entitled “Social Security” for FY 2019-2020.**

DATED This 27 day of January, 2020

ATTEST:

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ Michelle Emerson  
Michelle Emerson, Clerk

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

( S E A L )

/s/ John Crozier  
JOHN CROZIER, Commissioner

**RESOLUTION 2020-6  
FY 2019-2020  
INSERT JUVENILE STUDY FUNDS – JPO SUBJECT FUNDS  
JUSTICE FUND**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a Juvenile Budget within the established Justice Fund; and,

WHEREAS, Jerome County has received funds in the amount of \$500.00 (Auditor’s Certificate #2020-553) for participating in a Juvenile Study, and,

WHEREAS, these funds in the amount of \$500.00 should be inserted into the Juvenile Budget Line Item 08-09-760-04 entitled “Family Subject Funds” for FY 2019-2020 to reimburse expenditures; and,

WHEREAS, tax revenue will not be affected if these funds are inserted into the FY 2019-2020 Juvenile Budget within the Justice Fund; and,

THEREFORE, BE IT RESOLVED that these funds be inserted into the Juvenile Budget within the Justice Fund as follows:

**Insert \$500.00 into the Juvenile Budget within the Justice Fund in Line Item 08-09-760-04 entitled “Family Subject Funds” for FY 2019-2020.**

DATED This 27 day of January, 2020

ATTEST:

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ Michelle Emerson  
Michelle Emerson, Clerk

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

( S E A L )

/s/ John Crozier  
JOHN CROZIER, Commissioner

**RESOLUTION NO. 2020-7  
FY 2019-2020  
INSERT JUVENILE STUDY FUNDS – JPO FUNDS  
JUSTICE FUND**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a Juvenile Budget within the established Justice Fund; and,

WHEREAS, Jerome County has received funds in the amount of \$425.00 (Auditor's Certificate #2020-623) for participating in a Juvenile Study, and,

WHEREAS, these funds in the amount of \$425.00 should be inserted into the Juvenile Budget Line Item 08-09-760-03 entitled "JPO Subject Funds" for FY 2019-2020 to reimburse expenditures; and,

WHEREAS, tax revenue will not be affected if these funds are inserted into the FY 2019-2020 Juvenile Budget within the Justice Fund; and,

THEREFORE, BE IT RESOLVED that these funds be inserted into the Juvenile Budget within the Justice Fund as follows:

**Insert \$425.00 into the Juvenile Budget within the Justice Fund in Line Item 08-09-760-03 entitled "JPO Subject Funds" for FY 2019-2020.**

DATED This 27th day of January, 2020

ATTEST:

/s/ Michelle Emerson  
Michelle Emerson, Clerk

( S E A L )

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

/s/ John Crozier  
JOHN CROZIER, Commissioner

**RESOLUTION NO. 2020-8  
FY 2019-2020  
CARRY FORWARD UNEXPENDED LOTTERY FUNDS  
FROM FY 2018-2019  
JUSTICE FUND**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a Juvenile Budget within the established Justice Fund; and,

WHEREAS, Jerome County has an unexpended balance from FY 2018-2019 of \$148,702.00 in Lottery Funds for the State of Idaho, and,

WHEREAS, these funds in the amount of \$148,702.00 should be inserted into the Juvenile Budget Line Item 08-09-717-03 entitled "Lottery Funds" for FY 2019-2020 to reimburse expenditures; and,

WHEREAS, tax revenue will not be affected if these funds are carried forward from FY 2018-2019 and inserted into the FY 2019-2020 Juvenile Budget within the Justice Fund; and,

THEREFORE, BE IT RESOLVED that these funds be carried forward and inserted into the Juvenile Budget within the Justice Fund as follows:

**Insert \$148,702.00 into the Juvenile Budget within the Justice Fund in Line Item 08-09-717-03 entitled "Lottery Funds" for FY 2019-2020.**

DATED This 27th day of January, 2020

DATED This 27th day of January, 2020

ATTEST:

/s/ Michelle Emerson  
Michelle Emerson, Clerk

( S E A L )

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

/s/ John Crozier  
JOHN CROZIER, Commissioner

**RESOLUTION NO. 2020-9**  
**FY 2019-2020**  
**CARRY FORWARD UNEXPENDED JUVENILE STUDY FUNDS**  
**– JPO SUBJECT FUNDS**  
**FROM FY 2018-2019**  
**JUSTICE FUND**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a Juvenile Budget within the established Justice Fund; and,

WHEREAS, Jerome County has an unexpended balance from FY 2018-2019 of \$250.00 in Grant Funds for the purpose of participating in a Juvenile Study, and,

WHEREAS, these funds in the amount of \$250.00 should be inserted into the Juvenile Budget Line Item 08-09-760-03 entitled “JPO Subject Funds” for FY 2019-2020 to reimburse expenditures; and,

WHEREAS, tax revenue will not be affected if these funds are carried forward from FY 2018-19 and inserted into the FY 2019-2020 Juvenile Budget within the Justice Fund; and,

THEREFORE, BE IT RESOLVED that these funds be carried forward and inserted into the Juvenile Budget within the Justice Fund as follows:

**Insert \$250.00 into the Juvenile Budget within the Justice Fund in Line Item 08-09-760-03 entitled “JPO Subject Funds” for FY 2019-2020.**

DATED This 27<sup>th</sup> day of January, 2020

ATTEST:

/s/ Michelle Emerson  
Michelle Emerson, Clerk

( S E A L )

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

/s/ John Crozier  
JOHN CROZIER, Commissioner

**RESOLUTION NO. 2020-10**  
**FY 2019-2020**  
**CARRY FORWARD UNEXPENDED JUVENILE STUDY FUNDS**  
**- FAMILY SUBJECT FUNDS**  
**FROM FY 2018-2019**  
**JUSTICE FUND**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a Juvenile Budget within the established Justice Fund; and,

WHEREAS, Jerome County has an unexpended balance from FY 2018-2019 of \$1,335.14 in Grant Funds for the purpose of participating in a Juvenile Study, and,

WHEREAS, these funds in the amount of \$1,335.14 should be inserted into the Juvenile Budget Line Item 08-09-760-04 entitled "Family Subject Funds" for FY 2019-2020 to reimburse expenditures; and,

WHEREAS, tax revenue will not be affected if these funds are carried forward from FY 2018-19 and inserted into the FY 2019-2020 Juvenile Budget within the Justice Fund; and,

THEREFORE, BE IT RESOLVED that these funds be carried forward and inserted into the Juvenile Budget within the Justice Fund as follows:

**Insert \$1,335.14 into the Juvenile Budget within the Justice Fund in Line Item 08-09-760-04 entitled "Family Subject Funds" for FY 2019-2020.**

DATED This 27th day of January, 2020

ATTEST:

/s/ Michelle Emerson  
Michelle Emerson, Clerk

( S E A L )

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

/s/ John Crozier  
JOHN CROZIER, Commissioner

**RESOLUTION NO. 2020-11**  
**FY 2019-2020**  
**CARRY FORWARD UNEXPENDED TOBACCO FUNDS**  
**FROM FY 2018-2019**  
**JUSTICE FUND**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a Juvenile Budget within the established Justice Fund; and,

WHEREAS, Jerome County has an unexpended balance from FY 2018-2019 of \$6,672.00 in Tobacco Funds from the State of Idaho, and,

WHEREAS, these funds in the amount of \$6,672.00 should be inserted into the Juvenile Budget Line Item 08-09-761-11 entitled "TT-Counseling/Mediation" for FY 2019-2020 to reimburse expenditures; and,

WHEREAS, tax revenue will not be affected if these funds are carried forward from FY 2018-19 and inserted into the FY 2019-2020 Juvenile Budget within the Justice Fund; and,

THEREFORE, BE IT RESOLVED, that these funds be carried forward and inserted into the Juvenile Budget within the Justice Fund as follows:

**Insert \$6,672.00 into the Juvenile Budget within the Justice Fund in Line Item 08-09-761-11 entitled "TT-Counseling/Mediation" for FY 2019-2020.**

DATED This 27<sup>th</sup> day of January, 2020

ATTEST:

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ Michelle Emerson  
Michelle Emerson, Clerk

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

( S E A L )

/s/ John Crozier  
JOHN CROZIER, Commissioner

**RESOLUTION NO. 2020-12  
FY 2019-2020  
INSERT REIMBURSEMENT FUNDS –  
US MARSHALL TRANSPORT MILEAGE  
JUSTICE FUND**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a Sheriff-Detention Budget within the established Justice Fund; and,

WHEREAS, Jerome County has received funds from the US Marshall to reimburse US Marshall Transport Mileage Costs; and,

WHEREAS, the reimbursement funds of \$3,826.84 (AC#2020-72 - \$1,270.20/ AC#2020-301 - \$863.04/ AC #2020-499 - \$1,397.80/ AC #2020-719 - \$295.80) should be inserted into the Sheriff-Detention Budget within the established Justice Fund in Line Item 08-05-470-01 entitled "Fuel– Marshall Services" for FY 2019-2020; and,

WHEREAS, tax revenue will not be affected if the reimbursement funds are inserted into the FY 2019-2020 Sheriff-Detention Budget within the established Justice Fund; and,

THEREFORE, BE IT RESOLVED that the reimbursement funds be inserted into the Sheriff-Detention Budget within the established Justice Fund as follows:

**Insert \$3,826.84 into Sheriff-Detention Budget within the established Justice Fund in Line Item 08-05-470-01 entitled "Fuel-Marshall Services" for FY 2019-2020.**

DATED This 27<sup>th</sup> day of January 2020

ATTEST:

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ Michelle Emerson  
Michelle Emerson, Clerk

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

( S E A L )

/s/ John Crozier  
JOHN CROZIER, Commissioner

**RESOLUTION NO. 2020-13**  
**FY 2019-2020**  
**INSERT REIMBURSEMENT FUNDS –**  
**US MARSHALL TRANSPORT WAGES**  
**JUSTICE FUND**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a Sheriff-Detention Budget within the established Justice Fund; and,

WHEREAS, the Jerome County Commissioners have established a Justice General Budget within the established Justice Fund; and,

WHEREAS, Jerome County has received funds from the US Marshall to reimburse US Marshall Transport Wage Costs; and,

WHEREAS, the reimbursement funds of \$11,426.00 (AC#2020-72 (\$3,915.00)/ AC#2020-301 (\$2,624.50)/ AC #2020-499 (\$3,929.50)/ AC#2020-719 (\$957.00) should be inserted into the Sheriff-Detention Budget within the established Justice Fund in Line Item 08-05-409-00 entitled “Wages–US Marshall Transports” for FY 2019-2020 and in the Justice General Budget 08-18-410-00 entitled “Retirement” and in the Justice General Budget 08-18-411-00 entitled “Social Security”; and,

WHEREAS, tax revenue will not be affected if the reimbursement funds are inserted into the FY 2019-2020 Sheriff -Detention Budget and the Justice General Budget within the established Justice Fund; and,

THEREFORE, BE IT RESOLVED that the reimbursement funds be inserted into the Sheriff-Detention Budget and the Justice General Budget within the established Justice Fund as follows:

**Insert \$10,121.21 into Sheriff-Detention Budget within the established Justice Fund in Line Item 08-05-4 09-00 entitled “Wages–US Marshall Transports” for FY 2019-2020.**

**Insert \$803.97 into Justice General Budget within the established Justice Fund in Line Item 08-18-410-00 entitled “Retirement” for FY 2019-2020.**

**Insert \$500.82 into Justice General Budget within the established Justice Fund in line item 08-18-411-0 entitled “Social Security” for FY 2019-2020.**

DATED This 27th day of January, 2020

ATTEST:

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ Michelle Emerson  
Michelle Emerson, Clerk

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

( S E A L )

/s/ John Crozier  
JOHN CROZIER, Commissioner

**RESOLUTION NO. 2020-14  
FY 2019-2020  
TRANSFER FUNDS FROM DISTRICT COURT “B” BUDGET  
AND INSERT INTO DISTRICT COURT “A” BUDGET  
FOR INTERPRETER FEES**

WHEREAS, the Board of County Commissioners of Jerome County, Idaho, (Board) is empowered to manage the finances of Jerome County, Idaho; and,

WHEREAS, the Jerome County Commissioners have established a District Court Fund; and,

WHEREAS, funds were approved in the FY 2019-2020 District Court “B” Budget Line Item 06-00-730-01 entitled “Interpreter-Spanish” in the amount of \$65,000.00; and

WHEREAS, funds in the amount of \$11,840.68 from the District Court “B” budget Line Item 06-00-730-01 entitled “Interpreter-Spanish” may be transferred to the District Court “A” budget Line Item 06-00-405-08 entitled “Wages-Interpreter” to pay expenditures; and,

WHEREAS, the transfer of these funds will not affect the tax revenue; and,

THEREFORE, BE IT RESOLVED that funds be transferred from District Court “B” Budget to the District Court “A” Budget for FY 2019-2020 as follows:

**Transfer \$11,840.68 from District Court “B” budget Line Item 06-00-730-01 (Interpreter-Spanish) to District Court “A” Budget Line Item 06-00-405-08 (Wages-Interpreter). The total of the District Court Budget will not change as a result of this transfer.**

DATED This 27<sup>th</sup> day of January, 2020

ATTEST:

/s/ Charles M. Howell  
CHARLES M. HOWELL, Chair

/s/ Michelle Emerson  
Michelle Emerson, Clerk

/s/ A. Ben Crouch  
A. BEN CROUCH, Commissioner

( S E A L )

/s/ John Crozier  
JOHN CROZIER, Commissioner

**MIKE SEIB—LEGAL COUNSEL**

Attorney Mike Seib was present.

**Sign Memorandum of Understanding for Yingst Grade:** Mike Seib reviewed a Memorandum of Understanding with the Idaho Department of Fish and Game regarding the responsibilities of each party for a site at the top of Yingst Grade, which grade is in the Snake River Canyons Park.

Monday, January 27, 2020

Page 15 of 16

❖ A Motion was made by Commissioner Crozier to authorize Charles Howell, as chairman of the Board of Commissioners, to sign the Memorandum of Decision with Fish and Game. It was seconded and carried with unanimous ayes.

**Mini Discussion regarding Rezoning:** Seib advised that rezoning was necessary to support the Comprehensive Plan. He explained that the Plan is a general guideline that identifies highways, cities, interchanges, and areas for growth.

**APPROVE CLAIMS**

❖ A Motion was made by Commissioner Howell to approve the claims except for Lombard-Conrad Architects. It was seconded, followed by discussion that the sheriff reviews the claim, and carried with unanimous ayes.

The Board signed a Claims Approval Report dated January 23, 2020, for the Restitution-Courts Fund, with a grand total of \$930.34.

The Board signed a Claims Approval Report dated January 23, 2020, for the Indigent Fund, with a grand total of \$1,963.

The Board signed a Claims Approval Report dated January 23, 2020, for the Justice and Indigent Funds, with a grand total of \$41,306.97.

The Board signed a Claims Approval Report dated January 24, 2020, with a grand total of \$309,881.92 for the following funds: General, District Court II, Justice, Revaluation, Tort, Ambulance, Auditor’s Trust, Drug Trust, and Court Bond Trust.

**INDIGENT MATTERS**

❖ A Motion was made by Commissioner Crozier, based on staff recommendation. It was seconded, followed by discussion that the sheriff reviews the claim, and carried with unanimous ayes. Denied were Case Nos. 1920-007; 1920-015; 1819-040; and 1920-016.

**PRESENT LONGEVITY AWARDS**

The Commissioners presented longevity awards to employees in the Planning and Zoning Department, to wit: Nancy Marshall for 14 years and Rick Kirsch for 9 years.

Meeting adjourned at 3:45 P.M.

Respectively submitted:

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Charles M. Howell, Chairman

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Jane White, Deputy Clerk

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A. Ben Crouch, Vice Chairman

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John Crozier, Commissioner