

JEROME COUNTY COMMISSIONERS

Monday, February 24, 2020

PRESENT: Charles Howell, Chairman
Ben Crouch, Vice Chairman
John Crozier, Commissioner
Jane White, Deputy Clerk

Meeting convened at 9:15 A.M.

COMMISSIONER REPORTS

These reports were continued until later in the day.

PEST ABATEMENT DISCUSSION

This matter was rescheduled for March 9.

BUSINESS AND/OR ADMINISTRATIVE MATTERS

The Board signed a Payroll Claims Approval by Fund with a grand total of \$308,802.99 and a Direct Deposit Detail with a grand total of \$130,105.25, both dated February 19, 2020, for the February 2, 2020, through February 15, 2020, payroll period.

SIGN CLAIMS

The Commissioners signed a Claims Approval Report dated February 21, 2020, for the Auditor's Trust Fund, with a grand total of \$19,902.14.

The Commissioners signed a Claims Approval Report dated February 21, 2020, for the Justice and Indigent Funds, with a grand total of \$41,306.97.

The Commissioners signed a Claims Approval Report dated February 21, 2020, for the Court Bond Trust and Restitution-Courts Funds, with a grand total of \$12,523.26.

The Commissioners signed a Claims Approval Report dated February 21, 2020, for the District Court II Fund, with a grand total of \$1,794.84.

The Commissioners signed a Claims Approval Report dated February 21, 2020, with a grand total of \$236,469.36 for the following funds: General, District Court II, Justice, Health District, and Revaluation.

A detail of the claims from February 12, 2020, to February 25, 2020, follows.

Monday, February 24, 2020

Page 1 of 10

BUDGET TOTALS

2/12/2020 TO 2/25/2020

#	DEPARTMENT	PAYROLL	ACCT PAY	GRAND TOTAL
1	CLERK	\$ 25,038.25	\$ 522.50	\$ 25,560.75
2	ASSESSOR	\$ 6,435.48	\$ 25.00	\$ 6,460.48
3	TREASURER	\$ 5,205.35	\$ 748.93	\$ 5,954.28
5	COMMISSIONERS	\$ 4,327.14	\$ 1,860.23	\$ 6,187.37
6	CORONER	\$ 407.10	\$ 2,167.00	\$ 2,574.10
10	BUILDING & GROUNDS MAINT	\$ 4,422.44	\$ 1,615.39	\$ 6,037.83
11	EMERGENCY MANAGEMENT	\$ 2,951.21	\$ 692.66	\$ 3,643.87
13	EXTENSION AGENT	\$ 2,941.59	\$ 451.19	\$ 3,392.78
14	DATA PROCESSING	\$ 1,264.50	\$ 2,900.00	\$ 4,164.50
15	ELECTIONS		\$ 7,832.65	\$ 7,832.65
18	GENERAL	\$ 79,235.77	\$ 37,820.46	\$ 117,056.23
21	PLANNING & ZONING	\$ 9,133.83	\$ 900.13	\$ 10,033.96
22	GIS	\$ 1,444.50		\$ 1,444.50
29	GENERAL FUND RESERVE			\$ -
30	VETERANS	\$ 744.40	\$ 61.60	\$ 806.00
	Sub Total (General Fund)	\$ 143,551.56	\$ 57,597.74	\$ 201,149.30
4	SHERIFF	\$ 47,337.11	\$ 7,232.85	\$ 54,569.96
5	SHERIFF-DETENTION	\$ 50,458.84	\$ 2,844.71	\$ 53,303.55
6	ADULT PROBATION	\$ 6,796.14	\$ 31.82	\$ 6,827.96
7	PROSECUTOR	\$ 18,505.85	\$ 2,411.33	\$ 20,917.18
8	PUBLIC DEFENDERS		\$ 5,248.60	\$ 5,248.60
9	JUVENILE PROBATION	\$ 7,976.59	\$ 10,186.86	\$ 18,163.45
18	GENERAL JUSTICE	\$ 25,520.04	\$ 73,075.46	\$ 98,595.50
	Sub Total (Justice Fund)	\$ 156,594.57	\$ 101,031.63	\$ 257,626.20
3	AIRPORT	\$ 3,207.38		\$ 3,207.38
6	DISTRICT COURT	\$ 5,001.12	16402.84	\$ 21,403.96
7	FAIR	\$ 3,815.49		\$ 3,815.49
9	CAPITAL FAIR			\$ -
11	HEALTH DISTRICT		\$ 10,987.29	\$ 10,987.29
15	ELECTION CONSOLIDATION	\$ 1,734.65		\$ 1,734.65
16	INDIGENT	\$ 1,758.11		\$ 1,758.11
20	REVALUATION	\$ 12,849.01	\$ 437.91	\$ 13,286.92
23	SOLID WASTE			\$ -
24	TORT			\$ -
27	WEED			\$ -
29	AMBULANCE			\$ -
38	WATERWAYS BOARD			\$ -
38	WATERWAYS SHERIFF			\$ -
41	BOND REDEMPTION			\$ -
	GRAND TOTAL	\$ 328,511.89	\$ 186,457.41	\$ 514,969.30

Monday, February 24, 2020

Page 2 of 10

MICHELLE EMERSON AND TRACEE McKIM—CLERK MATTERS

Present were Chief Deputy Clerk Tracee McKim and Planning and Zoning Administrator Nancy Marshall.

Video Arraignment Contract Renewal: Tracee McKim informed the Board that the contract for video arraignments was expiring. She said the County could save \$1800 with a three-year license rather than a one-year one.

❖ A Motion was made by Commissioner Crouch to renew the video arraignment contract for \$4,173 for three years. It was seconded and carried with unanimous ayes.

SET DATE FOR EDEN’S AREA OF CITY IMPACT HEARING

Planning and Zoning Administrator Nancy Marshall was present.

Nancy Marshall communicated with the Commissioners that the Eden City Council would like a joint public hearing to set zones in Eden’s Area of City Impact on Monday, March 16, 2020.

➤ The Commissioners agreed on the date, with a 6:30 P.M. meeting time in the Jack Nelsen Conference Room of the Courthouse.

TANYA STITT—EMERGENCY MANAGEMENT REPORT

Emergency Management Director Tanya Stitt was present.

Tanya Stitt produced three life binders for personal affairs, medical, and life management information for the Commissioners to inspect. She also presented a written report of activities in the Office of Emergency Management.

Stitt informed the Board that she was planning a Preparedness Fair at the Jerome Senior Center on Saturday, June 20. She named many of the agencies participating and asked that the Commissioners attend.

Stitt told the Board of security upgrades needed in the Valley School. They included a vaping detector, additional cameras, and stop-the-bleed kits. She asked if the County could contribute \$5,000, which Commissioner Howell favored because the County had helped the Jerome school district with bleed kits and safety lights.

➤ It was determined the Commissioners would consult the County clerk about a donation and that Stitt would return with final costs. Clerk Michelle Emerson was present later and advised that the County could contribute \$5,000 from the General Miscellaneous Fund.

CODY CANTRELL—VETERANS REPORT

Veterans Service Officer Cody Cantrell was present.

Veterans Services: Cody Cantrell presented written statistics of services he had provided in the Veterans Services Office from January 27, 2020, to February 24, 2020. The figures included 21 office visits, two home visits, and five community outreaches.

Board of Community Guardians: The Board inquired whether Cantrell had gathered enough applications for a seven-member Board of Community Guardians. He said he had three applications and some more leads. Commissioner Crozier said he would solicit others to apply and would also ask the county commissioners of Lincoln and Gooding Counties of possible candidates for the tri-county board. The Commissioners asked for background checks on applicants before Cantrell presents them to the Board for appointment.

RENEE WAITE—DISTRICT 5 YEARLY REPORT

Present was Juvenile Probation Administrator Mario Umana. Also present were District 5 Juvenile Corrections Liaison Supervisor Renee` Waite and Judge Stacy DePew.

Renee` Waite gave each Commissioner three 2019 annual reports showing juvenile statistics for Jerome County, District 5, and Idaho statewide. The Jerome County statistics showed that most of the charges against minors were for misdemeanors and that the court diversion rate had risen from 71 percent in 2017 to 93 percent in 2019.

Waite stated that Jerome County is diverting 68 percent of juvenile cases, compared with 40 percent statewide. She said diversion is good because the probation department can spend more time with juveniles and their families when a juvenile is not going through the court system. She said it is often better to keep juveniles in their communities rather than in a sterile environment.

Waite said the average juvenile offender in Jerome County in 2019 was a 14 to 16-year-old Hispanic male. She said the number of juveniles both on probation and in a diversion program had decreased from 2017 to 2019. She added that 85 percent of County juvenile offenders have not come back into the system, which she said is phenomenal compared to the national average of 15 to 30 percent.

Judge DePew told the Commissioners that Mario Umana builds trust with juveniles and that many of them choose to stay in Jerome County because they know they will get the help they need. She said that Umana's help for the juveniles has made her job easier because her time in juvenile court is spent on the more difficult cases, with the easier cases handled by the juvenile probation department.

MARIO UMANA—JUVENILE PROBATION REPORT

Juvenile Probation Administrator Mario Umana was present.

Mario Umana presented written statistics from his office from January 26, 2020, through February 23, 2020. They included 50 juveniles on probation and \$567 in fees collected. He said upcoming conferences for probation officers were in April and May.

The Commissioners agreed to Probation Officer Maira Torres working on Saturdays to compensate for practicum training she will be taking to obtain her master's degree. Umana said her work on Saturdays would be supervising community service work.

DESERAE JONES—MISDEMEANOR PROBATION REPORT

Misdemeanor Probation Administrator Deserae Jones was present.

Deserae Jones submitted January statistics from the Misdemeanor Probation Office. They included 456 individuals on probation and a total of \$7,422.37 in collected fees. She said the fees her office receives cover the cost of drug testing.

Jones stated the most recently hired misdemeanor probation officer would be leaving for POST (Police Officers Standards and Training) in March. She said her office would attend his graduation in April and invited the Commissioners to attend also.

MIKE TYLKA—SNAKE RIVER CANYONS PARK UPDATE

Mike Tylka, Greg Moore, Don Zuck, and Bill Bridges, all Snake River Canyons Park Managing Board directors; and Kellee Traugher, secretary/treasurer were present.

Updated Bylaws: As chairman of the Park Board, Mike Tylka presented for approval bylaws the directors had revised at their most recent meeting. He noted that they were changed to state that the chairman could appoint a proxy voter present from the advisory board if necessary to establish a quorum at a Board meeting. He also said directors had changed their meeting date to the second Thursday of each month.

❖ A Motion was made by Commissioner Crozier to accept the bylaws of the Snake River Canyons Park Managing Board as they have been revised and presented. It was seconded and carried with unanimous ayes.

Tylka reported a realtor and an archeologist had spoken at the recent Park Board meeting. He said the road at the top of Yingst Grade was completed and that the welding shop at the College of Southern Idaho was constructing benches and a bike rack for the top of the Grade. He added that a donation of \$1800 is making possible the construction of more benches, possibly to be located in the canyon.

Tylka said the Park Board would be marking trailheads in March or April before the annual Park cleanup in May.

Discussion was held about multiuse of the trails in the Park. The consensus was that the trails are to be available for any non-motorized use.

Commissioner Howell reported that he would be included in a meeting with Indian tribes and US Representative Mike Simpson the next week regarding the County's pending request for land conveyances from the Bureau of Land Management. He said if the conveyances are attached to a bill as a rider, Congress could possibly pass the bill by June.

COMMISSIONER REPORTS, Continued

Commissioner Crouch reported from a meeting of the Jerome Cemetery Board. He said the cemetery district was purchasing a backhoe and proceeding with the selection of a builder for an office building.

Commissioner Crouch had summarized 2019 County pursuits at a Jerome County Republican Central Committee meeting and had attended a Lincoln Days Fundraiser in Twin Falls where the Governor and Congressional representatives had spoken.

Commissioner Crouch had attended a Dinner commemorating the Jerome County Fair's 100th anniversary, a Snake River Canyons Park Managing Board meeting, and an Open House for the visitor center at the Minidoka Internment National Historic Site.

Commissioner Crozier had also attended the Jerome Republican meeting and was present for the ribbon cutting of the Internment Site. He stated he had heard an audit review of the Crisis Center at a meeting of the South Central Public Health District.

Commissioner Crozier had also attended a Jerome Chamber of Commerce Business After Hours at Southern Idaho RV & Marine.

Meeting recessed at 12:11 P.M.

Meeting reconvened at 1:15 P.M. with Commissioners Crouch and Crozier present.

REVIEW EMPLOYEE MANUAL

The Board read aloud from the Employee & Supervisor Manual, beginning on Page 73, "Unlawful Discrimination Hearing Procedures" through the end of the body of the Manual on Page 74.

LINDA HELMS—COUNTY TIME CAPSULE

Linda Helms, curator of the Jerome Historical Museum, was present.

Linda Helms brought a 15½x11½-inch metal time capsule that the Commissioners had authorized purchasing as well as items she suggested including in it. The Commissioners agreed with the books and memorabilia for the capsule, and Commissioner Crouch said he would donate a set of uncirculated 2019 coins. The consensus of those present was to leave instructions to open the capsule in 2069.

➤ It was determined the Board would consult the maintenance supervisor about a Plexiglas cover and mounting of the capsule.

2 P.M. – Commissioner Howell was present.

TIM LARSON—AIRPORTS REPORT

Airports Manager Tim Larson was present.

Tim Larson reported the repaired snowplow had been attached to the dump truck and that the concrete pile at the Jerome Airport was 99 percent gone. He said that although the Federal Aviation Administration would not allow a drag racing event on the Airport runway, those requesting the event were appreciative of the County investigating if the races would be allowed. He added that ProFlame would be hooking up the generator at the Airport that week.

Monday, February 24, 2020

Page 6 of 10

Larson said Precision Aviation would be hosting an Open House Fly In at the Jerome Airport on Saturday, May 30.

In answer to Commissioner Howell's question, Larson said current projects at the Airport were concrete cleanup, design ideas for the apron, weed eradication, and repair of sprinklers in the spring.

Commissioner Howell asked about a project to replace a fence on the north side of the Airport to provide for better animal control. Larson said he would consult the Airports manager about a possible grant for the cost. The Commissioner also asked Larson to find out who owns a tank at the Airport.

Fuel Island Quote: Larson said he was still waiting for more quotes to cover the fuel island. Commissioner Crouch suggested he ask Vanden Bosh Welding in Jerome if it would be able to construct a cover.

TAX EXEMPTION FOR JEROME SCHOOL

Present were Assessor Rick Haberman and Treasurer Tevian Ekren-Kober. Also present were Dan Olmstead and Randy Grant.

The Commissioners followed up from a tax exemption application considered on February 18. They determined they had given the application to the Jerome school district and that the district would advise if more action was needed.

MELISSA BARRY—SOUTHERN IDAHO TOURISM ANNUAL UPDATE

Melissa Barry, executive director of Southern Idaho Tourism; Dan Olmstead, chairman of the Southern Idaho Executive Committee/Idaho Power representative; and Randy Grant were present.

Melissa Barry presented written information about tourism in the Magic Valley, with statistics and updates on pursuits of Southern Idaho Tourism in attracting business to the area. She said one of Tourism's projects was naming 30 waterfalls to be added to the organization's Website.

Barry said Tourism would like to light fireworks from the Jerome County side of the Snake River Canyon as part of an event in May.

- The Board said it would pursue what would be necessary to allow the fireworks.

Dan Olmstead announced that the Magic Valley Airport south of Twin Falls would add a direct United Airlines flight to Denver, which he said would open up new markets and be a gain for the Magic Valley.

PUBLIC HEARINGS—ZONING ORDINANCE TEXT AMENDMENTS

Present were Planning and Zoning Administrator Nancy Marshall, Zoning Clerk Kacie Buhler, and Attorney Mike Seib. Also present were Randy Grant, Don McFarland, Cevin Jones, Curtis, Jones, and Kim Beames.

Zoning Ordinance Text Amendments to Chapter 6 (recorded):

Commissioner Howell asked the Planning and Zoning staff to comment on proposed text amendments to Chapter 6 [Performance Standards] of the Jerome County Zoning Ordinance.

Nancy Marshall explained that proposed changes would allow the planning and zoning administrator to make decisions for variance applications, rather than the Board of Commissioners. She also said setback requirements would be modified to correspond with minimum requirements set forth by agencies.

Marshall stated the Planning and Zoning Commission had recommended approval of the amendments, with two language additions.

Commissioner Howell asked for public comment, of which there was none.

❖ A Motion was made by Commissioner Crozier to approve the Chapter 6 performance standards as presented by staff and the Planning and Zoning Commission. It was seconded and carried with unanimous ayes.

Zoning Ordinance Text Amendments to Chapter 10 (recorded):

Commissioner Howell asked the Planning and Zoning staff to comment on proposed text amendments to Chapter 10 of the Jerome County Zoning Ordinance that applies to the Area of City Impact for the City of Jerome.

Nancy Marshall told the Board an amendment to the Zoning Ordinance would allow the County to change its zoning map to reflect an annexation of property by the City of Jerome from the Area of City Impact into the City without a public hearing by the County.

Marshall also said amendments would establish uses within the City of Jerome impact zones and modify County setback requirements to be the same as the City's.

Marshall told the Board the Planning and Zoning Commission had recommended the proposed changes to Chapter 10.

No public comment was offered on the proposed amendments.

❖ A Motion was made by Commissioner Crozier to adopt the changes proposed for Chapter 10, Section I, to mirror the City's ordinance as presented and recommended by staff and the Planning and Zoning Commission. It was seconded and carried with unanimous ayes.

WORKSHOP WITH STAFF REGARDING PROPOSED REZONING AROUND HAZELTON AND EDEN

Present were Planning and Zoning Administrator Nancy Marshall, Zoning Clerk Kacie Buhler, and Attorney Mike Seib. Also present were Randy Grant, Don McFarland, Cevin Jones, Curtis, Jones, and Kim Beames.

Nancy Marshall introduced another discussion of proposed rezoning around Hazelton and Eden, which had been addressed at a public hearing on January 21. She said she had asked the Commissioners to determine if the rezoning application fits with the County's Comprehensive Plan, which is a plan for the future of the County.

Marshall said the zoning would prevent certain activities in areas designed for other uses, according to the Comprehensive Plan. She reminded the Commissioners that previous commissioners had passed an emergency moratorium to prevent undesired uses around the Valley School but that the moratorium was expired.

Mike Seib warned that land uses cannot be denied unless they are prohibited by County ordinance. He said the Comprehensive Plan identifies what to expect in certain areas and that the County might as well not have a Comp Plan if it is not going to act on it.

Commissioner Howell read from the Comprehensive Plan that areas will be zoned after adoption of the Plan.

Seib reminded the Board that former Commissioners had denied a confined animal feeding operation because of public outcry but that on appeal, the court had ruled that the County must follow its ordinances. He said that currently a dairy could legally locate near the Valley School.

Commissioner Crouch asked about using Special Use Permits to govern land uses. Seib said rezoning to AL (agriculture limited) would have the same result.

Marshall said the County endeavors to limit Special Use Permits (SUP) as much as possible. She said an SUP would give authority to the Planning and Zoning Commission but that State code indicates that body should not be making the laws. She said it is the County's job to create ordinances that give the public an idea of what to expect.

Commissioner Crozier proposed zoning a certain area near the Valley School as AL.

4:25 P.M. - Commissioner Crozier was excused.

Seib said a livestock confinement operation allowed near a city would prevent city growth because the operation would be grandfathered.

Commissioner Howell asked Randy Grant what his concerns were. He said he had a problem with telling people they are restricted on their piece of ground, and Cevin Jones echoed his sentiment. Commissioner Howell asked them to visit with their neighbors about what they believed would be a necessary buffer around cities and schools.

Seib stated the Comprehensive Plan states that Jerome County is to preserve agriculture but that there are varying degrees of agriculture.

Another workshop was set for March 9.

MIKE SEIB—LEGAL COUNSEL

Attorney Mike Seib was present.

Appeal of Indigent Case regarding Residency: Seib’s advice on this matter was postponed.

Petition regarding Rural Fire Protection District: Seib advised a petition to include Devil’s Corral into the Jerome County Rural Fire Protection District had been approved by the District and was for the County’s information.

READ AND APPROVE MINUTES

❖ A Motion was made by Commissioner Crouch to approve the minutes of February 10 and February 18 as read. It was seconded and carried with unanimous ayes.

INDIGENT MATTERS

❖ A Motion was made by Commissioner Howell to approve indigent matters as presented by staff. It was seconded and carried with unanimous ayes.

Meeting adjourned at 5:02 P.M.

Respectively submitted:

Charles M. Howell, Chairman

Jane White, Deputy Clerk

A. Ben Crouch, Vice Chairman

John Crozier, Commissioner