

JEROME COUNTY COMMISSIONERS

Monday, August 15, 2016

PRESENT: Charles Howell, Chairman
Catherine Roemer, Vice Chairman
Jane White, Deputy Clerk

Meeting convened at 9:02 A.M.

Commissioner Morley was scheduled to be excused.

COMMISSIONER COMMITTEE REPORTS

Commissioner Howell reported increased attendance at the Fair and Rodeo the previous week. He expected that the Redneck Olympics would be a return event after its inception in 2016.

BUSINESS AND/OR ADMINISTRATIVE MATTERS

The Board signed five Time Clock Correction forms for Clint Blackwood for the week he was covering a booth at the Fair.

The Board signed two leave request forms for Clint Blackwood; two for Arthur Brown; and one for Brent Culbertson.

GARTH BAKER—AIRPORTS REPORT

Airports Manager Garth Baker was present.

Airports Report: Baker said he and the maintenance employee had been working to rid the Jerome Airport grounds of weeds. He questioned removal of weeds within ten feet of the hangars, and Commissioner Roemer informed him the Board had changed its policy so that the hangar owners were no longer responsible to eradicate weeds within the ten-foot radius.

➤ Commissioner Roemer asked that Baker verify that the hangar leases were current and accurate and report to the Board on August 29.

Baker reported fuel sales for July had increased over the previous month and that George Parker had not yet had time to accumulate documentation of his claim of overcharges for fuel.

Baker told the Board that the crack seal project at the Jerome Airport would begin August 24 and asked if the Board would still approve his request to be absent August 25 and 26. The Commissioners determined the presence of a T-O Engineers supervisor and the Airport maintenance employee during the renovation project would be sufficient.

Baker stated he needed to replace the rear tires of the tractor, and Commissioner Howell advised to make sure the \$1,750 necessary was still in the FY 2015-16 Airport Budget. Baker also said the snowplow had an oil leak and that he would bring the Board an estimate for its repair.

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Sign Grant Documents: The Board was in receipt of a Single Audit Certification Form and a Grant Agreement to rehabilitate the taxiway of the Jerome Airport and to design apron rehabilitation, AIP No. 3-16-0020-018-2016.

❖ A Motion was made by Commissioner Howell to authorize the chair to sign the grant application. It was seconded and carried with unanimous ayes.

The documents were mailed to the Helena Airports District Office of the Federal Aviation Administration.

Ag Spraying Contracts: Baker reported he had submitted contracts to ag sprayers but that he had received only one signed agreement.

NANCY MARSHALL—TEMPORARY WORKER

Planning and Zoning Administrative Assistant Nancy Marshall was present.

Temporary Worker: Marshall reported that an employee in the Planning and Zoning Office had given a two-week notice of the termination of her employment; she requested to seek a staff member from a temporary agency to fill her position. She said her office would also advertise for a permanent employee.

➤ It was determined the P&Z Office would hire a temporary worker as well as seek a permanent employee.

Discuss P&Z Commission Recommendation regarding Livestock in A-2 Zone: The Commissioners discussed with Marshall whether to accept the recommendation of the Planning and Zoning Commission not to pursue a Zoning Ordinance text amendment regarding livestock in the A-2 (Agriculture Residential) Zone.

Commissioner Howell said it was difficult for one rule to fit all situations, and Commissioner Roemer questioned whether to base livestock density on the concentration of residences.

Marshall said it is the responsibility of the Planning and Zoning Commission to eliminate incompatible uses whenever possible but that the only public complaint on livestock density had been regarding one specific location.

➤ Commissioner Roemer favored polling all the members of the P&Z Commission of whether they wanted to resume their responsibility of updating the Comprehensive Plan, which addresses agriculture in Jerome County.

LINDA HELMS—COUNTY CENTENNIAL

Linda Helms addressed the Board as a third-generation Jerome County resident and a member of the Jerome Historical Society for over 20 years.

Helms read some history of the County and asked the Commissioners' support of celebrations to commemorate the 100th anniversary of the County in 2019. Both Commissioners were in favor of observances.

➤ Commissioner Howell asked Helms if she would like to form a committee to plan anniversary commemorations. She said she would visit the City Councils of each of the cities in the County to solicit members for the committee. The Commissioner also suggested she consult Mary Childers and the Eden/Hazelton Senior Center.

CLINT BLACKWOOD—OFFICE OF EMERGENCY MANAGEMENT REPORT

Emergency Management Coordinator Clint Blackwood was present.

Blackwood expounded on his monthly written report. He had not yet finalized the back-up generator at the new radio tower site. He had provided an informational booth at the Fair where he distributed copies of the Community Emergency Preparedness Workbook & Guidelines. He had also participated in a Webinar focused on using data in rapid response communications.

Blackwood told of upcoming events, which included the culmination of many months of planning for a full-scale exercise of the National Veterinary Stockpile August 23-24 in Jerome. Other impending events were a Local Emergency Planning Committee meeting in the new community/training room at the criminal justice facility and participation in the Con Paulos/Safe Kids Coalition's Back to School Safety Event on September 10.

Blackwood warned of a health advisory at Mormon Reservoir, located in Gooding County.

Sign 2016 State Homeland Security Grant Program Document: Blackwood presented a 2016 Subrecipient Agreement and a Memorandum of Understanding for a grant award from the Idaho Office of Emergency Management.

❖ A Motion was made by Commissioner Howell to accept the grant money of \$40,090 from the Idaho Homeland Security Grant Program. It was seconded and carried with unanimous ayes.

Meeting recessed at 11:50 A.M.

Meeting reconvened at 1:30 P.M.

TRACEE McKIM—TECHNOLOGY MATTERS

Technology Specialist Tracee McKim was present. Also present was David Uli, Apex Security.

Bids on Adobe Software Program: McKim reported the County needed eight software licenses, seven for the clerk's office and one for the probation office.

❖ A Motion was made by Commissioner Howell to approve the expenditure for eight contracts for a total of \$2,879.92 for the clerk's office out of the district court and data processing funds. It was seconded and carried with unanimous ayes.

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Courthouse Security Discussion: McKim reported that Uli had consulted the Jerome fire chief who said the Courthouse was currently exempt from a fire system but that installing any heat or smoke detectors would require the entire building to meet current fire codes.

Uli estimated that it would cost \$50,000-\$80,000 to adhere to the fire codes. He recommended hard-wired panic buttons but brought his tester to determine how many repeaters would be necessary if the County were to purchase wireless buttons.

McKim advised that the quote from Apex she had presented to the Commissioners the prior week did not include glass breakage for burglar alarms.

➤ It was determined Apex would add glass breakage to its proposal for door alarms and that McKim would report the findings on the repeaters on Aug. 22. She said she would also consult Data Tel about evacuation notices through the telephone system.

INDIGENT MATTERS

❖ A Motion was made by Commissioner Howell to follow staff recommendations regarding indigent matters. It was seconded and carried with unanimous ayes. Approved were Case Nos. 1516-017 and 1516-030. Denied was Case No. 1516-116. An Order of Suspension was signed for Case No. 1516-093.

Meeting adjourned at 2:20 P.M.

Respectively submitted:

Charles M. Howell, Chairman

Jane White, Deputy Clerk

Catherine M. Roemer, Commissioner

(absent)
Roger M. Morley, Commissioner