

JEROME COUNTY COMMISSIONERS

Monday, August 22, 2016

PRESENT: Charles Howell, Chairman
Catherine Roemer, Vice Chairman
Roger Morley, Commissioner
Jane White, Deputy Clerk

The meeting convened at 9 A.M.

COMMISSIONER COMMITTEE REPORTS

Commissioner Morley reported he had worked at the Jerome County Fair; helped with a telephone problem at the new jail building; made phone calls regarding the Snake River Canyons Park; and gave a speech at a Jerome 20/20 economic development group barbecue.

Commissioner Howell told the Board the street dance before the Joe Mama's Car Show in Jerome had been well attended and that the town looked clean the next morning. He said citizens had requested more street dances and that organizers would probably schedule a dance again the next year. He added that a concert held at the Fairgrounds on Sunday had also experienced a good turnout.

Commissioner Howell reported from a SIRCOMM (Southern Idaho Regional Communications) meeting; issues discussed had been staffing, software, and upgrading the microwave system. He said it would be helpful if the College of Southern Idaho would offer dispatcher training.

BOB CULVER—BARBECUE INVITATION

Jerome City Councilman Bob Culver was present. He invited the Commissioners to a Veterans Appreciation Barbecue and monument unveiling on August 27 in the Jerome City Park.

TAX DEED AUCTION ON AUGUST 23

Treasurer Tevian Ekren-Kober was present. She said the owner of property set for a tax deed auction on August 23 had requested an extension of time to redeem his property; the Board denied a delay. It was determined Commissioner Howell would be present for the auction if the necessary payment was not received by the next morning.

APPROVE ATTENDANCE RECORDS

The Board approved July/August attendance records for employees it supervises, to wit, Garth Baker, Clint Blackwood, Art Brown, Brent Culbertson, Kyle Fisher, and Bob Smith.

➤ The Board determined to meet with the County payroll employee on September 6 regarding new regulations for salaried employees.

BUSINESS AND/OR ADMINISTRATIVE MATTERS

The Board signed an Employee Wage Change form for Rocci Ledoux to fill an open position as a deputy court clerk, effective August 15, 2016.

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The Board signed an Employee Wage Change form for Austin Falconburg as a newly hired part-time maintenance employee at the Fairgrounds.

The Board signed an Employee Wage Change form for Addison Bowen as newly hired summer help at the Fairgrounds.

The Board signed an Employee Wage Change form for Felix Delatorre as newly hired summer help at the Fairgrounds.

The Board signed a Time Clock Correction form for Clint Blackwood for August 17, 2016.

❖ A Motion was made by Commissioner Howell to sign an Internet contract with Cable One for \$285 a month for a term of one year. It was seconded and carried with unanimous ayes.

The Board was in receipt of two claims for expenditures at the new jail.

❖ A Motion was made by Commissioner Morley to pay ABS for property boxes in the amount of \$8,128.10 and to approve paying Visa-McFall for a dry erase board for \$299.99. It was seconded and carried with unanimous ayes.

➤ The Board determined that funds paid to add property to the Fairgrounds should be taken from capital expenditures rather than the Fair budget.

CLAIMS

Commissioner Howell signed claims for the August 10, 2016, to August 23, 2016, claim cycle as follows: **Clerk**, \$229.99; **Assessor**, \$27.45; **Treasurer**, \$296.82; **Commissioners**, \$365.43; **Emergency Management**, \$634.77; **Extension Agent**, \$588.88; **Elections**, \$40,037.50; **General**, \$2,600.30; **Planning & Zoning**, \$417.21; **Veterans**, \$229.00; **Subtotal General**, **\$45,427.35**; **Sheriff**, \$6,236.33; **Sheriff-Detention**, \$4,286.89; **Adult Probation**, \$1,937.75; **Prosecutor**, \$691.00; **Public Defenders**, \$1,449.50; **Juvenile Probation**, \$26,744.79; **General Justice**, \$1,543.87; **Subtotal Justice**, **\$42,890.13**; **District Court**, \$12,977.41; **Fair Capital**, \$22,040.00; **Health District**, \$9,821.00; **Revaluation**, \$457.99; **Grand Total**, **\$133,613.88**.

BRENT CULBERTSON—MAINTENANCE REPORT

Maintenance Supervisor Brent Culbertson and Clerk/Auditor/Recorder Michelle Emerson were present.

Stucco Bid: Culbertson presented the only bid he was able to obtain for repairing the front exterior wall of the Courthouse. He recommended applying synthetic stucco to the whole wall rather than just three damaged panels because all the panels had cracks.

❖ A Motion was made by Commissioner Howell to approve the proposal submitted by Stucco Dynamics in the amount of \$4,650. It was seconded and carried with unanimous ayes.

Sprinkler System Bids: Culbertson said he was expecting one more bid for a sprinkler system at the ambulance building, so the matter was continued until a later date.

Annex Remodeling: Culbertson said framing at the Judicial Annex Building would probably begin the next week. He said he had received two highly qualified applicants for the new janitorial/maintenance position at the jail building.

Commissioner Roemer told Culbertson the County grounds were looking superb.

DISCUSSION AND DECISION—NEW URBAN RENEWAL DISTRICT

Attorney Mike Seib was present.

Commissioner Howell said he had no objections to asking the Board's legal counsel to write a resolution approving the creation of a new Urban Renewal (UR) district.

Commissioner Morley addressed the fact that the author of the eligibility report for a second Urban Renewal district could have a conflict of interest but said the report would have to be based on Idaho statute. He believed the County would incur no liability by approving a new district and that it would be a good thing for the County.

Commissioner Roemer said there was a profit potential for the person who wrote the eligibility report because he could also be hired to write the plan for the new Urban Renewal district. She proposed that the Commissioners seek their own consultant to draft an eligibility report in order to protect the Board's integrity.

Commissioner Howell said the Board was not required to have an eligibility report. He said he believed that the area in question fit statutory requirements for a UR district and that he was willing to authorize the Urban Renewal Agency to write a plan for the area.

Commissioner Roemer favored engaging in a discussion, point by point, of whether the new area would meet statutory eligibility requirements for a new district.

A Motion was made by Commissioner Morley to accept the eligibility report for URA District No. 2. It was seconded, followed by discussion, and was defeated with Commissioners Howell and Roemer voting nay and Commissioner Morley voting aye.

Commissioner Morley said the Board had already reviewed the statutory requirements for a new UR district, but Commissioner Roemer said since the Board had chosen not to use the eligibility study that the next step towards approval of a new UR district would be a Board discussion in which the Commissioners would find the area eligible.

A Motion was made by Commissioner Howell to request legal counsel to draw up a resolution declaring the identified area as eligible to be a URA district and to authorize the URA Board to proceed with a plan. It was seconded, followed by discussion. Seib said he would either need Board discussion regarding eligibility or the wording used in the resolution to create the County's first UR district, which is near the second proposed district. Commissioner Roemer did not want to use former wording. The motion was defeated with Commissioners Howell and Roemer voting nay and Commissioner Morley voting aye.

➤ It was determined the Commissioners would review their previous minutes and address creating a new Urban Renewal district on September 29.

TRACEE McKIM—COURTHOUSE SECURITY

Technology Specialist Tracee McKim was present.

McKim said she still had not received quotes requested from Apex and New Tech for additional security measures in the Courthouse. She did report that testing had revealed that additional repeaters would not be necessary if wireless emergency buttons were installed.

➤ It was determined McKim would set a deadline of August 26 for quotes, and Courthouse security was added to the August 29 agenda.

MICHELLE EMERSON—INCREASE IN COURT PERSONNEL

This matter was continued until a later date.

Meeting recessed at 11:45 A.M.

Meeting reconvened at 1:30 P.M.

JACKIE HOWELL—CASUALTY LOSS APPLICATION

Jackie Howell was not present, and consideration of an application was continued until August 29.

DECISION—VETERAN AND CEMETERY OFFICE SPACE

Kelle Traughber, secretary for the Jerome Cemetery Maintenance Board, was present.

Commissioner Roemer said the County veterans service officer had requested the larger former patrol room in the Courthouse for his office.

Traughber and Commissioner Morley inspected the other former patrol office and other offices previously occupied by the sheriff's department to see which office the cemetery board would prefer.

DOUG McFALL AND GEORGE OPPEDYK—JAIL FENCE AND PATROL POSITION

Sheriff Doug McFall and Chief Deputy Sheriff George Oppedyk as well as Attorney Mike Seib were present.

Jail Fence: Sheriff McFall presented a second quote for fencing around the new jail building to follow up on the Board's August 8 discussion. The Board considered the gage of the wire and the number of gates needed.

❖ A Motion was made by Commissioner Morley to accept the bid from Butte Fencing to fence the back of the jail building, with no gates. It was seconded and carried with unanimous ayes.

Patrol Position: Sheriff McFall and Deputy Oppedyk explained the need for an extra patrolman and told how the expense could be covered in the current budget. Deputy Oppedyk said only one extra patrolman had been hired in the last 13 years and that officer had been assigned to the City of Hazelton and paid mostly with funds received from Hazelton.

❖ A Motion was made by Commissioner Howell to approve the addition of a new patrol position in the sheriff's office as presented. It was seconded and carried with unanimous ayes.

MIKE SEIB—LEGAL COUNSEL

Attorney Mike Seib was present.

3:06 P.M. - Executive Session:

❖ A Motion was made by Commissioner Howell to go into executive session per Idaho Code 74-206(1)(b) regarding Planning and Zoning personnel. It was seconded and carried with a unanimous roll call vote.

3:29 P.M. – Return to open session.

Schabacker Airport Lease: Seib advised that Chuck Schabacker would need to terminate his lease of hangar space when donating a hangar to the Civil Air Patrol in order to avoid the Patrol paying the same amount of rent.

➤ It was determined Seib would write a lease termination.

Airport Water Sales: Seib counseled that the Board needed to determine whether selling water for 50 cents a bottle at the Jerome Airport terminal would violate the County's vendor agreement. The matter was continued until August 29.

Hangar Leases: Commissioner Roemer asked about renewing leases for the airport. Seib advised leases might need to be terminated if there were rent increases. The matter was continued until August 29 when the airports' manager would be present.

Comp Time: Commissioner Roemer verified with Seib that the Commissioners could authorize carryover of comp time at the request of a department head.

Purchase Request: Seib explained the prosecutor's office needed a tablet to use in court because of the change to paperless records.

❖ A Motion was made by Commissioner Howell to allow Mike Seib to spend \$1,100 for an electronic writing tablet. It was seconded and carried with unanimous ayes.

Trading Services and Property: Seib advised the County could not trade services or property except for vehicles. Commissioner Howell said he would notify the sheriff.

Prosecutors' Convention: Seib reported briefly on his attendance at a prosecutor's convention the previous week.

APPROVE CLAIMS

❖ A Motion was made by Commissioner Howell to approve the claims as presented. It was seconded and carried with unanimous ayes.

The Board signed a Claims Approval Report dated August 19, 2016, for the Justice Fund, with a grand total of \$28,771.20.

The Board signed a Claims Approval Report dated August 19, 2016, for the Court Bond Trust and Restitution-Courts Funds, with a grand total of \$6,929.04.

The Board signed a Claims Approval Report dated August 19, 2016, with a grand total of \$127,494.44, for the following funds: General, District Court II, Justice, Fair Capital, Health District, and Revaluation.

READ AND APPROVE MINUTES

❖ A Motion was made by Commissioner Howell to approve the minutes of May 31, July 26, August 8, and August 15 as presented. It was seconded and carried with unanimous ayes.

INDIGENT MATTERS

❖ A Motion was made by Commissioner Roemer to approve the indigent matters as presented. It was seconded and carried with unanimous ayes. Denied were Case Nos. 1516-117; 1516-126; 1516-120; and 1516-118.

Meeting adjourned at 4:40 P.M.

Respectively submitted:

Charles M. Howell, Chairman

Jane White, Deputy Clerk

Catherine M. Roemer, Commissioner

Roger M. Morley, Commissioner