

JEROME COUNTY COMMISSIONERS

Monday, June 20, 2016

PRESENT: Charles Howell, Chairman
Catherine Roemer, Vice Chairman
Roger Morley, Commissioner
Jane White, Deputy Clerk

Meeting convened at 9:02 A.M.

COMMISSIONER COMMITTEE REPORTS

Commissioner Roemer reported she had attended a Mid-Snake Water Resource Commission meeting where Tammi Thatcher had spoken on cleanup at the Idaho National Laboratory. She had also participated by conference call in a Misdemeanor Training meeting with discussion of continued instruction for misdemeanor probation officers.

Commissioner Howell had given the other Board members minutes from a Jerome 20/20 board meeting. He had also attended a Fair Board meeting where directors had settled a disagreement about activities at the Fairgrounds.

Commissioner Howell had participated in a Bureau of Land Management Resource Advisory Council tour; he heard new travel management plans for the Sun Valley area and learned about the history and impacts of wild horses after the tour of a horse facility near Bruneau. Commissioner Howell told the Board he had signed a sale agreement with Karen Daniel and that the County now owned additional property adjacent to the Fairgrounds.

SIGN JAIL CLAIMS

The Board was in receipt of six claims for construction of a jail as follows: Intermountain Design, \$12,492.92, for furniture; Intermountain Design, \$1,076.24, for two-drawer lateral files (2); Intermountain Design, \$1,474, for Motivate Flex BK Stools (6); Office Depot, \$927.97, for file shelves and file cabinets; Salsbury Industries, \$523.40, for a mailbox; and LCA Architects, \$534,573, for work done through May 31, 2016, plus retainage fee.

❖ A Motion was made by Commissioner Howell to sign the jail claims as presented and noted in the minutes. It was seconded and carried with unanimous ayes.

APPOINTMENT TO THE MIDDLE SNAKE WATER COMMISSION

The Board was in receipt of a ballot for an appointment to the Middle Snake Regional Water Resource Commission. The Lincoln County Commissioners had chosen Mary Davidson to be appointed to the Commission. Her term would run four years and replace the expiring term of Wendell Johnson.

❖ A Motion was made by Commissioner Howell to appoint Mary Davidson to the Mid-Snake Regional Water Commission, as recommended by the Lincoln County Commissioners. It was seconded and carried with unanimous ayes.

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SHERIFF VEHICLE REPAIRS

Deputy Sheriffs George Oppedyk and Marisela Ibarra were present.

Commissioner Roemer had questioned a claim of over \$500 submitted the previous week that had not been pre-approved by the Commissioners.

The Board reviewed its latest discussion of requiring pre-approval of claims over \$500. The minutes of January 25, 2016, said that Commissioner Howell had made a motion to amend the \$500 limit to state: "Individual items over \$500 need pre-approval by the County Commissioners."

Deputy Oppedyk said pre-approval of purchase of equipment for a new sheriff office vehicle had been overlooked.

❖ A Motion was made by Commissioner Howell to approve the expenditure of the drug confiscation money in the amount of \$28,800 for the purchase of a pickup and accompanying equipment. It was seconded and carried with unanimous ayes.

BUSINESS AND/OR ADMINISTRATIVE MATTERS

The Board signed Retail Alcoholic Beverage Licenses to the following: Warren Resort Hotels of Idaho dba Sawtooth Inn, LLC, Jerome; Diamondz Event Center, LLC, dba Diamondz Event Center, Jerome; and Eulogio Mendoza dba Video Mexico, Inc./La Campesina, Jerome.

Commissioner Morley signed a Catering Permit for Landmark Beef, Hazelton, to be used June 25, 2016, between 2 P.M. and 1 A.M. at The Risk Barn.

The Board signed Employee Wage Change forms for Juan Gamez, Patricia Campos, Yamiley Herrera, and Cash Bridwell (2) as newly hired part-time employees for the Fair.

The Board signed two Leave Request/Sick Time forms for Kyle Fisher.

SET AMBULANCE AUCTION

The Board discussed setting a date to auction an unused County ambulance, as had been approved on June 13. Online research helped the Commissioners determine a \$500 minimum bid would be appropriate.

❖ It was determined to hold the auction in the Commissioners' chambers on Friday, July 8, at 9 A.M.

CLINT BLACKWOOD—OFFICE OF EMERGENCY MANAGEMENT REPORT

Emergency Management Coordinator Clint Blackwood was present.

Blackwood expanded on his monthly written report, detailing exercises, training, conference calls, and Webinars in which he had participated. He reported fencing around the new radio tower site had been completed and that he was waiting for a back-up electrical generator to complete the project.

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Blackwood said a representative from the Fastenal Company had given a presentation at a Local Emergency Planning Committee (LEPC) meeting held in Jerome the previous week. The company had responded nationally to several disasters and delineated the capabilities it could offer locally in the event of a catastrophe.

LEPC members had questioned Jerome County policies regarding excessive overtime that could be accumulated by employees responding to emergency conditions.

- ❖ The matter was later put on the June 27 agenda to discuss with legal counsel.

GARTH BAKER—AIRPORTS REPORT

Airports Manager Garth Baker was present.

Sign Paving Agreement: Baker presented an agreement for paving the Hazelton Airport, which had been approved by T-O Engineers and the Board's legal counsel.

- ❖ A Motion was made by Commissioner Roemer to authorize the chairman to sign the contract with Boswell Asphalt Paving Solutions, Inc., for the Hazelton Municipal Airport for asphalt slurry seal. It was seconded and carried with unanimous ayes.

Commissioner Howell was excused at 10:41 A.M. Commissioner Roemer began presiding.

Ag Spraying Agreements: The Commissioners approved revised agreements for ag spraying operators.

- ❖ A Motion was made by Commissioner Roemer to authorize Garth Baker to present the airport agreements for spraying operators to the current vendors. It was seconded and carried with unanimous ayes.

Airports Report: Baker reported revenue from fuel sales had increased 25 percent since he had lowered the cost per gallon. He was pleased that some aviation magazines had featured the Jerome Airport. He also gave more details of what to expect at the annual Airport Appreciation Day & Fly-In scheduled for Saturday, July 16.

Baker reported Chuck Schabacker had finished building his new hangar and was willing to donate his old hangar to the Civil Air Patrol. He suggested that the County not charge rent but contract with the Patrol to make yearly improvements.

- It was determined that Baker would consult the Federal Aviation Administration about whether it would require the Airport to collect full market value to rent the hangar space and that a representative of the Civil Air Patrol would address the Commissioners.

Maintenance Job Description: Baker said he was creating a job description for a maintenance employee at the Airports and called for an executive session regarding personnel.

❖ 11:02 A.M. – A Motion was made by Commissioner Roemer to go into executive session per Idaho Code Section 74-206(1)(b), personnel. It was seconded and carried with a unanimous roll call vote.

11:16 A.M. – Return to open session.

❖ A Motion was made by Commissioner Roemer to amend the June 21 agenda to hear a tax matter from Assessor Rick Haberman under “Business and/or Administrative Matters.” It was seconded and carried with unanimous ayes.

Meeting recessed at 11:43 A.M.

Meeting reconvened at 1:15 P.M. with all Commissioners present and Commissioner Howell presiding.

GREG MOORE—SNAKE RIVER CANYONS PARK CLEAN-UP

Greg Moore, Southern Idaho Off Road Association, was present.

Commissioner Howell thanked Moore for organizing an annual cleanup of the Snake River Canyons Park.

Moore told the Commissioners about the May 14 cleanup and presented receipts because the Board had budgeted to make reimbursement for expenses.

❖ A Motion was made by Commissioner Morley to allow a warrant for the 2016 cleanup expenses at the Snake River Canyons Park for \$844.50 to cover all expenses. It was seconded and carried with unanimous ayes.

TRACEE MCKIM AND BRENT CULBERTSON—SECURITY SYSTEMS WORKSHOP

Chief Deputy Clerk Tracee McKim and Maintenance Supervisor Brent Culbertson were present. Also present was Greg Moore.

The Board continued its deliberations regarding security systems for County buildings, following a presentation from New Tech Security on June 13.

Clerk/Auditor/Recorder Michelle Emerson was present.

➤ It was determined that McKim would pursue the price for New Tech to provide sensors for 11 doors and compare it to the price from Apex.

MICHELLE EMERSON AND BRENT CULBERTSON—ANNEX REMODELING PROJECT

Clerk/Auditor/Recorder Michelle Emerson and Maintenance Supervisor Brent Culbertson were present. Also present was Greg Moore.

Emerson advised the Board about funds available for remodeling at the Judicial Annex Building.

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❖ A Motion was made by Commissioner Howell to authorize Brent Culbertson to proceed with requesting construction contracts as well as a roofing contract for Phase 1 of the Annex remodel. It was seconded and carried with unanimous ayes.

➤ Culbertson was later added to the June 27 agenda for signing contractor contracts.

MICHELLE EMERSON—MORE INFORMATION ABOUT WESTLAW

Clerk/Auditor/Recorder Michelle Emerson was present.

Emerson informed the Board that Westlaw was not offering a two-year contract as approved by the Board on June 6.

➤ It was determined the clerk's office would ask Westlaw if a two-year contract could be an option.

3:25 P.M. – Commissioner Howell was called to an electrical emergency for his business. Commissioner Roemer began presiding.

GEORGE PANAGIOTOU—FUTURE PLANS FOR THE SNAKE RIVER CANYONS PARK

Present were Deputy Prosecutors Mike Seib and Eileen McDevitt. Also present were George Panagiotou, Bill Baker, Larry Hall, and Greg Moore.

Panagiotou addressed the Commissioners as the president of the Snake River Canyons Park Board. He said he had invited Bill Baker to be present because Baker had negotiated the County's lease of land for the Park from the Bureau of Land Management (BLM) in 2004.

Panagiotou suggested that the County amend its Master Plan for the Park to eliminate Idaho Department of Lands property from the Park because there was currently no movement to acquire those lands.

Deputy Sheriff Marisela Ibarra was present.

Panagiotou requested a letter of authorization from the Commissioners so that agencies, such as the Idaho Transportation Department, would recognize him as working on behalf of the county commissioners.

➤ It was determined Baker would send the Commissioners an e-mail regarding a proposal to amend the Master Plan and would draft an authorization letter for the Board's legal counsel to review. The matter was added to the June 27 agenda under "Legal Counsel."

MIKE SEIB—LEGAL COUNSEL

Attorney Mike Seib was present.

Seib advised about authorizing a person to work on the Board's behalf and said that an agreement with such a person needed to be specific.

Sign Courts Memorandum of Understanding: Seib said the agreement between the County and the Fifth Judicial District for funding problem-solving court coordinators was being reviewed by the Idaho Supreme Court.

Sign Interpath Laboratory Agreement:

❖ A Motion was made by Commissioner Roemer to sign the Interpath Laboratory Agreement as presented. It was seconded and carried with unanimous ayes.

Discuss Code Enforcer Job Description: The Board approved a job description for the code enforcer position, which legal counsel had reviewed.

❖ A Motion was made by Commissioner Morley to approve the job description for the code enforcer. It was seconded and carried with unanimous ayes.

❖ A Motion was made by Commissioner Morley to sign the Telmate agreement. It was seconded and carried with unanimous ayes.

READ AND APPROVE MINUTES

❖ A Motion was made by Commissioner Morley to approve the minutes of June 13 as written. It was seconded and carried with unanimous ayes.

INDIGENT MATTERS

❖ A Motion was made by Commissioner Roemer to follow staff recommendations for indigent matters. It was seconded and carried with unanimous ayes. Denied were Case Nos. 1516-101; 1516-097; 1516-105; 1516-099; 1516-098; and 1516-100; dismissed was Case No. 1516-028. Orders of Suspension were signed for Case Nos. 1516-107 and 1516-109.

Meeting adjourned at 5:29 P.M.

Respectively submitted:

Charles M. Howell, Chairman

Jane White, Deputy Clerk

Catherine M. Roemer, Commissioner

Roger M. Morley, Commissioner

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