

Jerome County Requests for Proposal (RFP)

RETURN SUBMITTALS TO:

Andrea Wiesenmeyer
andrea@jeromecountyfair.com
Fair Manager

DUE DATE: December 22, 2022

This document constitutes a Request for Proposal from qualified vendors to demolish the current grandstand structure located on the Fairgrounds. It is anticipated the bid will be awarded December 27, 2022 with demolition to be complete by March 15, 2023. The intent of this RFP is to provide potential Vendors with sufficient information to enable them to prepare an acceptable response to this RFP.

I. Introduction

The Jerome County Fair & Rodeo (JCF or Fair) is seeking proposals to demolish the existing grandstand structure.

Proposal Deadline: Proposals must be received no later than 3:00 p.m. on Thursday, December 22 at the Fair office; 205 N. Fir St, PO Box 414, Jerome, ID 83338 or by digital submission.

Electronic Submittal of RFP:

- Proposal must be submitted via email to the address listed above.
- The description "Request for Proposal Grandstand Demolition" must appear in the subject line.
- Limit Proposal to twenty (20) pages, exclusive of covers, dividers, and resumes.
- The County may reject any and all Statements of Qualifications. The County may waive any informality or technicality in any submittal received, if the County believes it would serve the best interest of the County.

Please direct all inquiries regarding the RFP to Andrea Wiesenmeyer, JCF Manager, at the Fair office or by calling 208-324-7209.

Reserved Rights: The Fair reserves the right to reject any or all proposals and to waive all informalities. This contract will be awarded based on the selection criteria as outlined in the RFP and not necessarily on the lowest proposed amount. After the selection process, the Fair reserves the right to modify preliminary specifications to meet the objectives of the project within budget limits. Further, the Fair reserves the right to revoke the initial acceptance of a proposal if the County and selected company are unable to agree on a final cost and under that circumstance the County will consider the next qualified company.

Pre-proposal Site Review: It is strongly recommended, though not required, that an on-site walk-through be conducted with the Fair Manager to review site conditions.

Publish:

Times News
Idaho Statesman
www.jeromecountyid.us
www.jeromecountyfair.com

Proposals must be provided by 3:00 PM MST on December 22,2022.

Required Information

Selection Process: The Fair will utilize a Qualification Based Selection process based on the criteria system below. The Fair's selection committee will make recommendations to the County Commissioners, which will award the work. Contract negotiations will proceed with the firm receiving the award.

Minimum Requirements

Identifying Information:

- 1) Identify the full legal name, address, and type of legal entity (e.g., corporation, partnership, limited partnership, trust, joint venture, sole proprietorship) with whom the contract will be entered into and all trade names/assumed names, which are used by that entity.
- 2) Federal Employer Identification Number or Social Security Number.
- 3) Proof of State of Idaho business license or proof of initiating the process of application before work commences if required.
- 4) Name and telephone number of the representative of the bidder who is authorized to discuss proposal.
- 5) Technical section: Include all materials, options, projected required personnel, time-lines, and schedules for completing the project.
- 6) Time-Cost section: The vendor must detail the time and cost that will be required to complete the project.

II. Proposal Scope/Selection Criteria

Proposals should include information in each of the following four categories. Proposals will be evaluated on the basis of these categories as selection criteria, in accordance with the point values for each criteria identified below.

1) Qualifications/Experience: Identify key participants involved in this project including qualifications, experience, certificates, and licenses. List the proposed sub-contractors including their qualifications and specific role related to this project. Provide a complete list of past projects, with values, location, completion date and contact information. Provide copies of your State of Idaho Public Works Contractors Licenses or sufficient documentation to meet Idaho Contracting Laws.

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2) Proposed Price: Provide a total proposed price and a detailed cost breakdown for the project. Include all costs to complete the project; Include fees, licenses, permits, mobilization, equipment, disposal, etc.

35 Points

3) Ability to Meet Schedule: Describe your firm's ability to meet the Fair's desired completion date of March 15, 2023.

50 Points

III. Demolition of Grandstands

Base Bid: Demolition and disposal of Complete Wooden Grandstand Structure, Concession Stand, Exterior Fencing, Concrete, and Paving

- Demolition of complete wooden grandstand structure- bleachers and canopy
- Removal of concrete beneath bleachers and foundations to a 3'- 0" below grade
- Rough grade disturbed area to allow for appropriate drainage
- Demolition does not include the concrete restrooms located on the southeast side of the grandstand structure.
- Contractor will be required to disassemble metal bleachers on each side of grandstand. Bleachers will remain property of JCF to be reused.
- Contractor will be required to remove existing track and arena lighting which is to be preserved and reused.
- Arena fencing shall remain in place.

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